



Notification 2025/ T1/1

2 January 2025

Dear Parents/Guardians

Warm greetings from Chua Chu Kang Primary School! We would like to welcome all our students back to school, especially our P1 students and all newly transferred-in students.

I trust that your child/ward has had a meaningful break and would like to extend my heartfelt thanks to each one of you for taking wonderful care of the children. As the school year starts, do continue to fuel your child's/ward's motivation with daily affirmation and encouragement!

I am immensely proud to share that our 2024 P6 students have done well in the PSLE. 100% of them graduated and moved on to secondary schools. We would like to commend them for their hard work, commitment and resilience. We wish them a wonderful journey in their secondary schools as they continue to find joy in learning and build meaningful friendships with their peers.

I am delighted to share the following exciting enhancements to our school facilities, all aimed at enriching your child's educational experience:

- To offer greater flexibility for various learning scenarios, our Observation and Teaching Labs now boast new modular tables
- To provide an improved space for hands-on scientific exploration, our Life Science Room has undergone a complete renovation
- To allow for adaptable learning spaces to support different teaching and learning approaches, an operable wall has been installed in the i-Robo Room;
- To ensure a safer environment for physical activities, acrylic coating has been applied to the basketball court and courtyard

I am also excited to announce that our school will be sporting a fresh new look in 2025. During the December school holiday, we started an extensive painting project to rejuvenate our school building. While many of the internal areas have been completed in time for the new year, external painting work will continue into 2025. We seek your patience as we complete the remaining external painting works in the coming months. We look forward to welcoming our students back to a brighter, more vibrant learning environment.

Every child is special and every child can learn. We will continue to guide our students in their learning and nurture them to be individuals who are confident, competent and creative. We will impart the necessary skills and knowledge to grow them into **Empowered Leaders**, responsible to his/her family, community and nation. Specifically, every one of our students will be nurtured to be:

- a **confident person** who has a strong sense of right and wrong, is adaptable and resilient, and knows himself;
- a **self-directed learner** who takes responsibility for his own learning;
- an **active contributor** who is able to work effectively in teams, is innovative and strives for excellence;
- a **concerned citizen** who is rooted to Singapore, and committed to serve others.

We deeply value your support, as we strive to bring out the best in your child/ward. Please be assured that I will always be personally available for you, and you are most welcome to write directly to me at Sheree_KUEK@schools.gov.sg. I welcome all your feedback, as well as words of encouragement for my staff! Do continue to partner with us, as we stay relentless in our mission to love every child,

and to help him/her find much joy and meaning in school life. May you have a truly wonderful 2025 ahead, filled with special moments with your child/ward!

Regards

Mrs Sheree Chong
Principal

Information for Parents/Guardians

Start It Right!

We are committed to ensuring a positive start to the school year for our students, staff, and parents/guardians. To set the tone for success, we have organised a series of engaging programmes for the first three days of school for Primary 1 and the first two days for Primary 2 to Primary 6. These activities are designed to help our students transit smoothly and begin the year with confidence.

We also aim to Start It Right with our parents and guardians. To foster strong partnerships, we have arranged Parents' Engagement Sessions for all levels. During these sessions, our Principal, Assistant Year Heads/Year Heads and Form Teachers will be there to address you and share key information. The sessions will be held **online via Microsoft Teams**. You are encouraged to join the meeting via Web Browser instead of the Microsoft Teams application. Please refer to the notification sent via Parents Gateway for the meeting link and the login instructions. Below are the meeting details:

Event	Date	Time
P1 Parents' Engagement Session 2025	2 nd Jan 2025, Thursday	12.30 p.m. – 2 p.m.
P2 Parents' Engagement Session 2025	3 rd Jan 2025, Friday	3 p.m. – 4.30 p.m.
P3 Parents' Engagement Session 2025	6 th Jan 2025, Monday	3 p.m. – 4.30 p.m.
P4 Parents' Engagement Session 2025	7 th Jan 2025, Tuesday	3 p.m. – 4.30 p.m.
P5 Parents' Engagement Session 2025	8 th Jan 2025, Wednesday	3 p.m. – 4.30 p.m.
P6 Parents' Engagement Session 2025	9 th Jan 2025, Thursday	3 p.m. – 4.30 p.m.

Student Companion

The Student Companion is an essential resource containing crucial information such as school rules and contact details. It serves as an effective communication channel between teachers and parents/guardians. We encourage you to review its contents with your child/ward and utilise it to stay connected with the teachers, ensuring consistent monitoring of your child's/ward's progress in school. Students will receive their Student Companion from their Form Teachers in Term 1 Week 1. As its resources will be used regularly during lessons, students are expected to bring it to school daily.

School Hours

The weekly routines for all students will be as follows:

Day	Start Time	Dismissal Time	After School Hours
Monday	7.30 a.m.	1.30 p.m.	<ul style="list-style-type: none">After School Programme (ASP) and Cohort Support Programme (CSP) will be conducted for selected students.Additional CCA practices may be conducted after ASP for selected groups.
Tuesday			

Day	Start Time	Dismissal Time	After School Hours
Wednesday			<ul style="list-style-type: none"> • Wednesdays are generally reserved for teachers' meetings/training sessions. • Wednesdays will also be used for activities such as Enrichment Programmes. • SDR & RRP will be conducted for selected P3 & P4 students. • Selected students may be required to attend lessons on Wednesdays from 2.15 p.m. onwards.
Thursday			<ul style="list-style-type: none"> • SDR & RRP will be conducted for selected P3 & P4 students. • CCAs will be conducted from 2.15 p.m. to 4.15 p.m. • Thursdays will also be used for Student Leadership Training.
Friday			<ul style="list-style-type: none"> • Fridays will be used for the following activities (on a needs basis) e.g.: HMTL lessons, Enrichment Programmes, Make-up ASP, extra lessons • SDR & RRP will be conducted for selected P3 & P4 students. • Additional CCA practices (for selected groups) may be conducted from 2.15 p.m. to 4.15 p.m.

**The dates and times for HMTL will be given to the students by the teachers in 2025.*

The table below shows the daily recesses and snack break timings for the different levels:

Level	Recess	Snack Break
Primary 1	9.00 a.m. to 9.30 a.m.	11.30 a.m.
Primary 2	10.00 a.m. to 10.30 a.m.	8.30 a.m.
Primary 3	10.30 a.m. to 11.00 a.m.	8.30 a.m.
Primary 4	11.00 a.m. to 11.30 a.m.	8.30 a.m.
Primary 5	8.30 a.m. to 9.00 a.m.	11.30 a.m.
Primary 6	9.30 a.m. to 10.00 a.m.	11.30 a.m.

Please ensure that your child/ward brings only healthy snacks to school. During recess, please allow your child/ward to buy his/her own food from the canteen. This helps to train your child/ward in independent decision making and helps him/her to learn to manage money in a responsible manner. As part of the school efforts to ensure inclusivity, food safety and a healthy lifestyle among students, the school is reminding all parents not to organise birthday celebrations within the school. Due to food safety and hygiene reasons and to discourage our students from making comparison with other classmates, we would like to advise you to refrain from bringing food/goodie bags/birthday cakes/sweet treats/gifts to be distributed or shared with your child's/ward's classmates on your child's/ward's birthday. Please also refrain from bringing these items to be distributed or shared with your child's/ward's classmates during any school celebrations/events (e.g. snack break, learning journey, etc). Our sincere appreciation for your kind understanding and support in this matter.

Co-curricular Activities (CCA)

All Co-curricular Activities (CCA) except for Floorball, Choir and Chinese Dance, are conducted on Thursdays, from 2.15 p.m. to 4.15 p.m. for Primary 3 – 6 students. CCAs will commence in Term 1 Week 2, 16 January 2025. The various CCAs Overall-In-Charge (OICs) will issue consent forms through Parents Gateway (PG) in due time. Do note that there will be additional CCA training session days for certain CCAs. Students are to be appropriately attired for the various activities and attendance for CCA sessions are compulsory.

Chinese New Year Celebrations in school

Our school will be celebrating Chinese New Year (CNY) on Tuesday, 28 January 2025 and the staggered dismissal time is as follows:

- P1 & P2 students – 10.20 a.m.
- P3 to P6 students – 10.30 a.m.

As there will be no recess on that day and the school canteen will be closed, please ensure that your child/ward has his/her breakfast and brings along some food for snack break. Students can bring a small bag to school on that day. Students are encouraged to wear their Chinese traditional costumes. Students are also allowed to wear other traditional costumes or school uniform. For safety reasons, students are to wear their traditional costumes with school shoes.

CNY public holidays fall on Wednesday and Thursday, 29 & 30 January 2025. All students are to report to school on Friday, 31 January 2025.

Cultivating Core Values in CCKPS

At CCKPS, we are dedicated to nurturing both the academic potential and character development of our students. We believe that the core values of Integrity, Care, Resilience, and Respect guide our students in making good choices, building strong relationships, and facing life's challenges with confidence.

To help our students understand and live by these values, we have established simple statements that guide their daily behaviour and learning:

Core Value	i-Statements
Integrity	I speak the truth at all times. I do the right thing even when no one is looking. I admit my mistake with courage.
Care	I use kind words. I think about the feelings of others. I put myself in the situation of others.
Resilience	I do my best at all times. I think positively. I do not give up.
Respect	I listen attentively at all times. I speak courteously to everyone. I accept others for who they are.

Through class activities, projects, and daily interactions, we help our students consistently demonstrate these values. Our goal is to help them develop the emotional strength and character

needed to face challenges with both confidence and compassion. We believe that, by working together with you, we can continue to create an environment where our students not only excel academically but also grow into thoughtful, resilient, and empathetic individuals.

School Uniform and General Appearance

Students are to wear the prescribed school uniform. Any modification to the uniform, including the use of long pants, is not allowed. Special consideration will be given to students with valid reasons to wear long pants during PE. **Students are to wear their long pants only during PE lessons.** Parents/Guardians can submit a request for the approval for the use of long pants during PE lessons through their child/ward. Each case will be examined on its own merit and approval is granted at the discretion of the Principal. We would appreciate it if all requests are submitted to the school through your child's/ward's Form Teachers or to the school at cckps@moe.edu.sg by Friday, 10 January 2025.

Change to School Uniform Purchasing Process

Starting from February 2025, school uniforms will no longer be available for purchase through the school bookshop. This change is due to the supplier's broader business considerations that have affected our current sale arrangement with them. To ensure that uniform prices remain the same and accessible, we have made alternative arrangements on the mode of purchase. You now have three options to purchase uniforms.

You can purchase:

- from the school canteen on **Fridays** of the **first and third week of each month, from 2 – 4pm**
- online through the supplier's website at <https://shanghai-uniforms.com>
- directly at the supplier's warehouse located at
Shanghai School Uniforms Pte Ltd
63 Ubi Ave 1 #04-09 Singapore 408937
Tel : 6352 2741 DID: 8322 0539
Operating hours: Mon-Fri: 9.30am to 6pm (1-2pm lunch)

We understand that this change may require some adjustment, and we sincerely appreciate your understanding and cooperation.

Name Tags

It is compulsory for all students to have their name tags on their school uniform. This is for identification and safety purposes. There will be no change in the colours for the various levels and as such, please continue to use the same-coloured name tag as the one used in 2024. Primary 1 students will use the blue coloured name tags. Name tags can be ordered and purchased at the school bookshop through your child/ward.

Primary 1: Blue	Primary 4: Orange
Primary 2: Red	Primary 5: Green
Primary 3: Brown	Primary 6: Black

Attendance

We seek your co-operation in ensuring that your child/ward attends school regularly. The school is unable to grant permission for students to be absent from school during term time unless the reasons are medical or based on compassionate leave. Should you wish to take your child/ward out of school for other reasons, the school will record this as **absent without valid reason**. No make-up lessons or assessments will be conducted for your child/ward. We seek your understanding regarding this school policy.

Please also note that the school has planned a rich and varied post-PSLE programme for our P6 students and we would like all of them to go through these activities to strengthen their life skill mastery. Hence, post-PSLE attendance is also compulsory.

Punctuality

As part of our efforts in character-building, we would like to inculcate the virtue of punctuality in our students. We encourage students to arrive in school early (from 7.15 a.m. onwards for silent reading and pre-assembly activities) and be seated in the hall/classroom **by 7.25 a.m.** so that they can get ready for the day ahead.

Students who arrive in school **after 7.30 a.m.** will be considered late. In order to help students internalise the importance of being punctual, there will be tiered consequences implemented immediately on the day of late coming.

Number of times of late in the term	Consequences
1 st	Verbal Reminder
2 nd	Written Reminder (letter to parents/caregivers)
3 rd and 4 th	Recess Reflection on the day student is late
5 th and 6 th	1 day of Morning Reflection on the next day from 7.00 a.m. to 7.30 a.m. <i>Should a student be absent from Morning Reflection session, he/she would serve After-School Detention from 2 p.m. to 3 p.m. on the same day</i>
7 th and more	1 week of Morning Reflection starting the next day from 7.00 a.m. to 7.30 a.m. <i>Should a student be absent from Morning Reflection session, he/she would serve After-School Detention from 2 p.m. to 3 p.m. on the same day</i>

Please take note that if your child/ward is late for 5 times in a term, it may affect his/her conduct rating for the year. This might affect a student's eligibility for Edusave Awards, Eagles Awards, Good Progress Awards, bursaries, scholarships and Direct School Admission (DSA) applications. We thank you in advance for supporting your child/ward in our quest to strive for excellence through discipline and diligence.

Mobile phones and smartwatches in school

To foster a focused and conducive learning environment, students are prohibited from bringing mobile phones and/or smartwatches to school. These devices can distract primary school children, affecting their concentration on studies and social interactions. We strongly encourage students to leave these devices at home. Should they need to contact their parents or caregivers, they may use the phone outside the General Office.

The school emphasises the potential impact of early screen exposure on student’s physical and mental development, as well as concerns regarding online safety and exposure to inappropriate content. While acknowledging the integral role of technology in our lives, we stress the importance of exercising caution with age restrictions on certain platforms. Major social media platforms such as Twitter, Instagram, Facebook, TikTok and WhatsApp require users to be at least 13 years old. As parents and educators, it is crucial that we guide our students to adhere to these age guidelines.

If there is a compelling need for your child/ward to bring their mobile phone or smartwatch to school, you may submit a request for approval. Each case will be examined on its own merit, and approval is granted at the discretion of the Principal. Requests must be submitted in writing through the Form Teachers and will be processed by the 15th and 30th of each month.

Students granted permission to bring mobile phones/smartwatches are to comply with the following:

- Deposit the mobile phones/smartwatches in the phone locker at the General Office upon arrival.
- Retrieve the mobile phones/smartwatches only after CCA or the last lesson of the day.
- Use the mobile phones/smartwatches only after leaving the school premises.
- Students are responsible for their own mobile phones and/or smartwatches and the school cannot be held responsible in the event of theft or loss.

Work ethics

The school would like to emphasise the pivotal role that homework plays in your child’s/ward’s academic journey and the significance of instilling strong work ethics from an early age.

Homework serves as a valuable extension of classroom learning, reinforcing key concepts and fostering independent thinking. Encouraging your child/ward to allocate dedicated time for homework not only contributes to academic success but also cultivates discipline and time management.

To instil robust work ethics in our students, lessons on work ethics are included in the Start it Right! orientation week programme. Additionally, tiered consequences will be promptly implemented in case of lapses in submitting or completing homework. These consequences provide students with the opportunity to fulfil their homework responsibilities and aim to guide them towards a path of responsibility and commitment to their academic duties.

We sincerely appreciate your support in creating a positive and productive learning environment for your child/ward.

Number of lapses in the submission or completion of homework	Consequences
1 st	Verbal Reminder
2 nd and 3 rd	Recess Reflection on the day of non-submission or incomplete work <i>Consequences will be administered the next day for lessons after recess</i>
4 th and more	Work Ethics Programme (WEP) on the day of non-submission or incomplete work <i>WEP is conducted after school from 2 p.m. to 3 p.m.</i>

Personal Data Protection

The school holds personal data of our students and parents/guardians that include contact details, assessment and examination results, information on attendance, behaviour, special educational needs, medical conditions as well as photographs and/or video footage. In view of the Personal Data Protection Act, the school would like to share the following information with parents/guardians.

The school will take reasonable effort to ensure your personal data is protected and kept confidential. However, relevant data will be used to support the education of our students. For example, the school will:

- make available information to staff for the purpose of maintaining contact with students or for administration purposes and
- make personal data, including sensitive personal data, available to staff for planning activities and trips for students, both in and outside of Singapore.

Consent for Photography and Videography

Photographs, videos, and/or sound recordings of students and/or parents/guardians may be captured during school events such as classroom lessons, CCAs, school cohort camps and school concerts. The school may use and publish these photographs and/or videos in school publications, websites, school presentation and sharing, social media channels, and other official communication channels. Should parents/guardians wish to opt out of this arrangement, please inform the school through your child's/ward's Form Teacher(s) as soon as possible.

School Based Assessments

School-based assessments will continue to be implemented in 2025. The rationale is to reduce assessment loading by providing bite-sized assessments throughout the year instead of only major weighted assessments. Please take note of the following:

- For Primary 1 to Primary 5 students, Termly Reviews will be conducted.
- For Primary 5 and 6 students, Progress Practices (PP) will be conducted to prepare students for the full written examinations.
- For Weighted Assessment (WA), subject teachers may choose any of the subject periods to administer the WA within the assigned week.

Level	Term 1		Term 2		Term 3		Term 4
P1 & P2	Termly Reviews (TR)		Termly Reviews (TR)		Termly Reviews (TR)		Termly Reviews (TR)
Weighting	-		-		-		-
P3	Termly Review (TR)	Weighted Assessment (WA)	Termly Review (TR)	Weighted Assessment (WA)	Termly Review (TR)	Weighted Assessment (WA)	End-of -Year Examination (EYE)
Weighting	-	10%	-	15%	-	15%	60%
P4	Termly Review (TR)	Weighted Assessment (WA)	Termly Review (TR)	Weighted Assessment (WA)	Termly Review (TR)	Weighted Assessment (WA)	End-of-Year Examination (EYE)
Weighting	-	10%	-	15%	-	15%	60%

P5	Termly Review (TR)	Weighted Assessment (WA)	Termly Review (TR)	Weighted Assessment (WA)	Termly Review (TR)	Weighted Assessment (WA)	Progress Practice (PP)	End-of-Year Examination (EYE)
Weighting	-	10%	-	15%	-	15%	-	60%
P6	Progress Practice (PP)		Weighted Assessment (WA)		Preliminary Examination		PSLE	
Weighting	-		0%		100%			

Types of Assessments	Remarks	Weighting
Termly Review (TR)	<ul style="list-style-type: none"> Will be conducted during respective subject periods Serves solely to improve students' understanding of key concepts Marks will not be awarded for Termly Reviews 	Not weighted
Progress Practice (PP)	<ul style="list-style-type: none"> Will be conducted to prepare students for the rigour of assessment Will be conducted for all subjects for P6 students in Term 1 and for Mathematics and Science for P5 students in Term 4 	Not weighted
Weighted Assessment (WA)	<ul style="list-style-type: none"> Refers to assessments where the scores form part of the computation of a students' overall results in a subject for the year Will build on the learning from the earlier Termly Reviews Will not be conducted under high-stakes examination conditions Will only begin in Primary 3 Will be conducted during respective subject periods in the week 	<u>Term 1</u> P3 to P5 - 10% <u>Terms 2 & 3</u> P3 to P5 – 15% P6 – 0%
End- of-Year Examination (EYE)	<ul style="list-style-type: none"> Will be conducted under exam conditions to prepare students for the rigour of assessment 	60%

Please note the assessment weeks and dates reflected in the tables below. Parents will be informed if there are changes.

Termly Review (TR)

Term / Week	Dates	Subject
T1 W5 & W6	3 Feb to 7 Feb & 10 Feb to 14 Feb	P2 to P5 English Language, Mathematics, Mother Tongue Languages & Higher Mother Tongue Languages P3 to P5 Science
T1 W8 & W9	24 Feb to 28 Feb & 3 Mar to 7 Mar	P1 & P2 English Language, Mathematics & Mother Tongue Languages
T2 W5 & W6	21 Apr to 25 Apr &	P1 to P5 English Language, Mathematics, Mother Tongue Languages & Higher Mother Tongue Languages

	28 Apr to 2 May	P3 to P5 Science
T2 W8 & W9	13 May to 16 May & 19 May to 23 May	P1 & P2 English Language, Mathematics & Mother Tongue Languages
T3 W5 & W6	28 Jul to 1 Aug & 4 Aug to 7 Aug	P1 to P5 English Language, Mathematics, Mother Tongue Languages & Higher Mother Tongue Languages P3 to P5 Science
T3 W8 & W9	18 Aug to 22 Aug & 25 Aug to 29 Aug	P1 & P2 English Language, Mathematics & Mother Tongue Languages
T4 W4 & W5	6 Oct to 10 Oct & 13 Oct to 17 Oct	P1 & P2 English Language, Mathematics & Mother Tongue Languages
T4 W7 & W8	27 Oct to 31 Oct & 3 Nov to 7 Nov	P1 & P2 English Language, Mathematics & Mother Tongue Languages

Progress Practice (PP)

Term / Week	Dates	Subject
T1 W8	24 Feb	P6 English Language Paper 2
T1 W8	25 Feb	P6 Mathematics Paper 1 & 2
T1 W9	3 Mar	P6 Standard Mother Tongue Languages Paper 2 P6 Foundation Mother Tongue Languages Paper 1
T1 W9	4 Mar	P6 Science
T1 W9	7 Mar	P6 Higher Mother Tongue Languages Paper 2
T4 W2	22 Sep	P5 Science
T4 W2	23 Sep	P5 Mathematics Paper 1 & 2

Weighted Assessment (WA)

Term 1	Dates	Subject
T1 W7	17 Feb to 21 Feb	P3 to P5 English Language, Mother Tongue Languages & P5 Higher Mother Tongue Languages
T1 W8	24 Feb to 28 Feb	P3 to P5 Science
T1 W9	3 Mar to 7 Mar	P3 to P5 Mathematics

Term 2	Dates	Subject
T2 W7	5 May to 9 May	P3 to P6 English Language, Mother Tongue Languages & P5 Higher Mother Tongue Languages
T2 W8	13 May to 16 May	P3 to P6 Science

T2 W9	19 May to 23 May	P3 to P6 Mathematics
-------	------------------	----------------------

Term 3	Dates	Subject
T3 W7	12 Aug to 15 Aug	P3 to P5 English Language & P5 Higher Mother Tongue Languages
T3 W8	18 Aug to 22 Aug	P3 to P5 Mother Tongue Languages & Science
T3 W9	25 Aug to 29 Aug	P3 to P5 Mathematics

Preliminary Examination

Term 3	Dates	Subject
T3 W5	28 & 29 Jul	P6 English Language & Mother Tongue Languages Oral*
T3 W7	15 Aug	P6 English Language & Mother Tongue Languages Listening Comprehension
T3 W8	19 Aug	P6 English Language Paper 1 & 2
T3 W8	20 Aug	P6 Mathematics
T3 W8	21 Aug	P6 Mother Tongue Languages Paper 1 & 2
T3 W8	22 Aug	P6 Science
T3 W9	25 Aug	P6 Higher Mother Tongue Languages

PSLE *(Dates may be subjected to change)*

Term	Dates	Subject
T3 W7	13 & 14 Aug	PSLE English Language & Mother Tongue Languages Oral*
T4 W1	16 Sep	PSLE English Language & Mother Tongue Languages Listening Comprehension
T4 W2	25 Sep	PSLE English
T4 W2	26 Sep	PSLE Mathematics
T4 W3	29 Sep	PSLE Mother Tongue Languages
T4 W3	30 Sep	PSLE Science
T4 W3	1 Oct	PSLE Higher Mother Tongue Languages

End-of-Year Examination

Term	Dates	Subject
T4 W4	7 & 8 Oct	P3 English Language & Mother Tongue Languages Oral*
T4 W4	9 & 10 Oct	P4 English Language & Mother Tongue Languages Oral*
T4 W5	16 & 17 Oct	P5 English Language & Mother Tongue Languages Oral*
T4 W7	27 Oct	P3 to P5 English Language Paper 1 & Listening Comprehension

T4 W7	28 Oct	P3 to P4 Mother Tongue Languages Paper 1 & Listening Comprehension P5 Standard Mother Tongue Languages Paper 1 & Listening Comprehension P5 Foundation Mother Tongue Languages Listening Comprehension
T4 W7	31 Oct	P5 Higher Mother Tongue Languages
T4 W8	3 Nov	P3 to P5 English Language Paper 2
T4 W8	4 Nov	P3 to P5 Science
T4 W8	5 Nov	P3 to P4 Mother Tongue Languages Paper 2 P5 Standard Mother Tongue Languages Paper 2 P5 Foundation Mother Tongue Languages Paper 1
T4 W8	6 Nov	P3 to P5 Mathematics

* A notification with the details will be issued to you nearer the date.

Health Matters

While we seek your co-operation in ensuring that your child/ward attends school regularly, we need your assistance in ensuring that your child/ward does not attend school in the following situations:

S/N	Situation	Follow-up Action by Parent/Guardian
a.	When a student is ill / unwell or has an infectious disease such as Chicken Pox, Hand Foot Mouth Disease (HFMD)	Please inform his/her Form Teacher and seek medical attention promptly. Do keep the Form Teacher informed on the diagnosis. A medical certificate should be submitted to the Form Teacher upon the student's return to school. A valid medical certificate must be produced by the student who has missed any school scheduled tests or examinations.
b.	When a student is tested ART positive with flu-like symptoms or fever	Please inform his/her Form Teacher and ensure that your child/ward rests at home complying with the dates given on the medical certificate. Keep the Form Teacher updated on his/her condition. Your child/ward can return to school once medical leave is completed. If the symptoms persist, your child/ward must be masked up.
c.	When a student is tested ART positive without flu-like symptoms or fever	Please inform his/her Form Teacher and your child/ward can continue to come to school and masked up. Once symptoms appear, your child/ward is to follow (b).

Safety & Security Matters

Maintaining Vigilance

If a student is unwell and needs to be sent home early, parent/guardian should fetch their child/ward from school and seek medical attention as soon as possible. It is advisable for parent/guardian to

fetch the unwell student for safety reason. Parents/Guardians, please keep the Form Teacher updated on your child's/ward's well-being after a medical consultation.

Visitors and contractors/vendors/volunteers

Visitors/contractors/vendors/volunteers are to report to the Security Guard Post to sign-in and a Visitor Pass will be issued for easy identification by the school staff. The Visitor Pass **must be prominently displayed** on the external parties while in the school premises. They are to report to the General Office regardless of the official reasons for their visit and they should not move beyond the General Office, unless accompanied by school staff.

Attendance and Temperature-Taking Exercise

The Attendance and Temperature-Taking Exercise (ATTEEx) is conducted twice yearly and aims to:

- maintain schools' preparedness to re-activate the attendance and temperature-taking regime should there be a need to, and
- educate students to take personal responsibility for their own health and practise social responsibility.

The semesterly ATTEEx will be held in **Term 1 Week 2** and **Term 3 Week 1**, in 2025.

The first ATTEEx will be conducted on Wednesday, 15 January 2025. Information on ATTEEx in Term 3 Week 1 will be provided nearer to the date.

All Primary 1 students will be issued with a new Oral Digital Thermometer (ODT), free of charge, by their respective Form Teachers by the end of this week.

Every student is to ensure that he/she has a working ODT in his/her pencil case and brought to school every day. Your child/ward has to take his/her temperature before the start of the school day when he/she feels unwell or during an outbreak.

The Form Teachers will conduct a check on these ODTs and should the ODTs be faulty, please purchase a working personal ODT for your child/ward. Please remind your child/ward to check and replace batteries or purchase a new thermometer if necessary. Thermometers are also available for sale at the school bookshop at an estimated cost of \$5.50.

We would greatly appreciate it if you could ensure that your child/ward has a working thermometer with him/her at all times.

Personal Hygiene

We are very proud of the resilience shown by our students. They have shown responsibility in taking charge of their own personal hygiene and health. Let us work together to continue to impress upon our students the importance of washing their hands with soap and water on arrival in school, before recess/snack break time. Reminders will be given to students to re-familiarise them with the routines. Where tap and water is unavailable, students are encouraged to use their personal hand sanitiser to keep their hands clean. We seek the assistance of parents/guardians to provide your child/ward with a portable hand sanitiser.

Social Responsibility

Use of face masks in school is optional. However, every student should have a stand-by mask for use if he/she suddenly feels unwell in school. Please help us to reinforce the correct mask-wearing method, to ensure that he/she is well-protected in and out of school. His/Her nose, mouth and chin must be snugly covered by the mask.

We seek your cooperation in ensuring your child's well-being by emphasising the importance of heading directly home or to their student care centre after school or activities. This practice helps minimise unnecessary gatherings outside school premises, enhancing overall safety.

Should your child/ward have after-school programmes, we advise you to arrange for him/her to have lunch in school instead of going home for food. We observe that some students rush back to school after lunch at home, which poses road safety risks.

Your support in reinforcing these messages at home is greatly appreciated. Together, we can create a healthy and safe environment for every student and staff in our school. Thank you for your continued partnership in safeguarding our children.

Management of Traffic Situation

We would like to seek your co-operation to continue to work with the school in ensuring the safety and security of students coming to and leaving school. This is especially important as young children may not have the skills required to use roads properly and do not always fully comprehend the dangers. The school continues to monitor the traffic conditions in the morning and at dismissal time. We would like to highlight the following road safety measures for all to note.

For parents /guardians who drive their child/ward to school in the morning, please take note of the following:

- Reduce vehicle speed to no more than 15 km/h and stay alert for pedestrians in the school zone.
- If you drive your child/ward to school in the morning, please drop him/her at the **school porch**. Kindly refrain from parking and alighting from your vehicle, as this causes traffic congestion in the morning. Please also refrain from dropping children off along CCK Ave 2, especially in the yellow box, as this causes inconvenience to other public road users. More importantly, it is not safe for your child/ward.
- Parking in school while waiting for child/ward after school hours is not allowed for security reasons. In order to ensure there is no unauthorised entry, please help us keep the school compound safe by not driving in after school hours.
- As a security measure, CCKPS has implemented the car decal for ease of identifying authorised vehicles when gaining entry to our school compound. Parents/Guardians who are dropping off students at the foyer in the morning should request a decal to be displayed on the windscreen. This drop-off arrangement is allowed only in the morning and at dismissal, and during term time only. Vehicles without CCKPS decal may be refused entry into school even for drop-off in the morning. Please assess this link <https://go.gov.sg/carparkdecal> for the request of a decal by 10 Jan 2025.

We seek your fullest cooperation and kind support in ensuring the safety of the school community.

Opening Time of School Gates during the School Term

Days	Gate 1	Gate 1A and 1B	Gate 4	Gate 4A
Monday to Friday	6.15 to 5.30p.m.	6.15 to 5.30p.m.	6.45 to 7.30 a.m.	6.45 to 7.30 a.m. 1.30 to 2.00 p.m.

School Bookshop Opening Hours

Days	Opening Hours
Monday to Friday	8.00 a.m. to 3.00 p.m.
Lunch	12.00 noon to 1.00 p.m.
For Parents: Monday to Friday	2.00 p.m. to 3.00 p.m.

Dental Clinic Opening Hours

Days	Opening Hours	Remarks
Monday to Thursday	8.00 a.m. to 5.30 p.m.	Dental clinic will be closed during lunch break: 1.00 p.m. to 2.00 p.m.
Friday	8.00 a.m. to 5.00 p.m.	

Staff Movement

We would like to congratulate the following teachers have been officially appointed in the following roles, as part of the School Executive Committee (Exco):

- Mr Low Chun How Aloysius, HOD/ICT
- Mdm Kasidah Khatoon Kasim Khan, Year Head
- Mdm Siti Maryam Mohd Amin, HOD/MTL
- Mr Yong Hanyang, HOD/ PE & Innovation
- Mrs Goh Shiting, SH/CCE
- Mdm Evelyn Lim Siew Hsien, HOD/ Student Leadership and SEN (Internal)
- Mdm Alyssa Shahira Sariman, LH/EL (Internal)
- Mdm Tan Jia Hui, SH/Aesthetics (Internal)
- Mdm Lim Chun Ni Junie, AYH (Internal)

We would like to warmly welcome the following new staff members to our CCKPS family:

- Mdm Charline Ang Li Shan
- Mdm Dian Fitriani Bte Abdol Malik
- Mr Huang Jinquan
- Mdm Khamilia Binte Hanapi, HOD/CCE
- Mdm Koh Lay Kee Serene
- Mdm Nasheda Binte Hamzah, SH/Student Leadership
- Mdm Norhany Bte Mohd Yaicop
- Mdm Nur Farhanah Binte Suhairi, SH/ICT
- Mdm Siti Aisyah Bte Kamin
- Mdm Siti Zubaidah Begum Bte Abd Aziz
- Mdm Tioh Sze Bing Esther

We would like to express our deepest appreciation to the following officers for their dedicated service and contributions to CCKPS:

- Mdm Lee Lay Tin
- Mdm Loh Ju Ling Cheryl
- Mdm Nur Ramizah Binte Amzah
- Mdm Nur Farhana Binte Saat
- Mr Roslan Yahya
- Mdm Shama Begum
- Mdm Tan Hui En Jerrine
- Mdm Teo Guat Soon
- Mdm Zarina Hassan

We wish them all the best in their next appointments and organisations!

Early Dismissal, School & Public Holidays in 2025

Please note the days when certain levels are not required to report to school.

Term/ Week	Day & Date	Event	Remarks
T1W0	Thursday 2 January	School Reopens for P1 only	Only P1 students report to school. Dismissal time: 11am
T1W0	Friday 3 January	School Reopens for P2 to P6	P1 to P6 students report to school.
T1W4	Tuesday 28 January	School celebrates Chinese New Year	<u>Staggered Dismissal:</u> 10.20 a.m. – P1 & P2 10.30 a.m. – P3 to P6
	Wednesday & Thursday 29 & 30 January	Chinese New Year	Public holiday
T1W10	Friday 14 March	SLS Day & P6 PTC	ALL students do not report to school.
		Affirmation Day for P2 to P6 students 8 a.m. to 10 a.m.	Only prize recipients report to school.
<i>Term Break</i>	<i>Saturday 15 March – Sunday 23 March</i>	<i>March Term Break</i>	<i>School holiday</i>
T2W2	Monday 31 March (<i>subject to further confirmation</i>)	Hari Raya Puasa	Public holiday
T2W6	Thursday 1 May	Labour Day	Public holiday
T2W8	Monday 12 May	Vesak Day	Public holiday
T2W10	Friday 30 May	P1-P5 Parent Teacher Conference (PTC)	P6 students report to school till 1pm. P1-P5 students do not report to school.
<i>Term Break</i>	<i>Saturday 31 May – Sunday 29 June</i>	<i>Mid-year Term Break</i>	<i>School holiday (P6 Lessons on 26 and 27 Jun)</i>
T3W2	Monday 7 July	Youth Day	School holiday

Term/ Week	Day & Date	Event	Remarks
T3W6	Friday 8 August	School celebrates National Day	<u>Staggered Dismissal:</u> 10.20 a.m. – P1 & P2 10.30 a.m. – P3 to P6
T3W7	Monday 11 August	National Day (OIL)	School holiday
T3W7	Wednesday and Thursday 13 & 14 August	PSLE Oral	National Exam for P6 students. P1-P5 students do <u>not</u> report to school.
T3W10	Thursday 4 September	School celebrates Teachers' Day	<u>Staggered Dismissal:</u> 10.20 a.m. – P1 & P2 10.30 a.m. – P3 to P6
	Friday 5 September	Teachers' Day	School holiday
<i>Term Break</i>	<i>Saturday 6 September – Sunday 14 September</i>	<i>September Term Break</i>	<i>School holiday (P6 Lessons on 11 & 12 Sep)</i>
T4W1	Tuesday 16 September	PSLE Listening Comprehension	National Exam for P6 students. P1-P5 students do <u>not</u> report to school.
T4W2	Thursday & Friday 25 & 26 September	PSLE Written Examinations	National Exam for P6 students. P1 to P3 & P5 students: lessons as usual P4 students do <u>not</u> report to school.
T4W3	Monday & Tuesday 29 & 30 September	PSLE Written Examinations	National Exam for P6 students. P1 & P2, P4 & P5 students: lessons as usual P3 students do <u>not</u> report to school.
T4W3	Wednesday 1 October	PSLE Written Examinations	National Exam for P6 students. P1-P5 students: lessons as usual
T4W3	Thursday 2 October	Children's Day Celebrations	<u>Staggered Dismissal:</u> 10.20 a.m. – P1 & P2 10.30 a.m. – P3 to P6
	Friday 3 October	Children's Day	School holiday
T4W5	Monday - Wednesday 13 –15 October	PSLE Marking Days	ALL students do <u>not</u> report to school.
T4W6	Monday 20 October	Deepavali	Public holiday
T4W8	Friday 7 November	SLS Day	ALL students do <u>not</u> report to school.
T4W10	Monday 17 November	Results Processing Day	ALL students do <u>not</u> report to school.
	Thursday 20 November	2025 P1 Orientation 1 p.m. – 3 p.m.	ALL students will be dismissed at <u>12 p.m.</u>

Term/ Week	Day & Date	Event	Remarks
	Friday 21 November	P1 to P5 Achievers' Award 7.30 a.m. – 11.00 a.m. P1 to P5 PTC <i>(for selected students)</i>	Only P1 to P5 award recipients report to school in the morning
		P6 Prize-Giving & Graduation 2.30 p.m. – 5.00 p.m.	P6 students report to school in the afternoon
<i>Term Break</i>	<i>Saturday 22 November 2025 – Thursday 1 January 2026</i>	<i>End-of-Year Term Break</i>	<i>School holiday (School opens on Friday 2 Jan 2026)</i>

Please note that the Term 1 Letter to Parents and Guardians is available on the school website.