

A Guide For Parents And Students On How To Use ZOOM

(iPhones, iPads, Android Phones and Tablets)



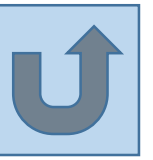
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PRIMARY SCHOOL**

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CONTENTS

- 1 [What is Zoom?](#)
- 2 [What can I expect during a live lesson?](#)
- 3 [What do I need to prepare before live lesson?](#)
- 4 [What do I need to do during live lesson?](#)
- 5 [How to access zoom lesson from HOME?](#)
- 6 [How to join a zoom lesson using computer or laptop?](#)
- 7 [How to join a zoom lesson using other devices?](#)
- 8 [How to LEAVE a zoom lesson at the end of the lesson?](#)





What is Zoom?

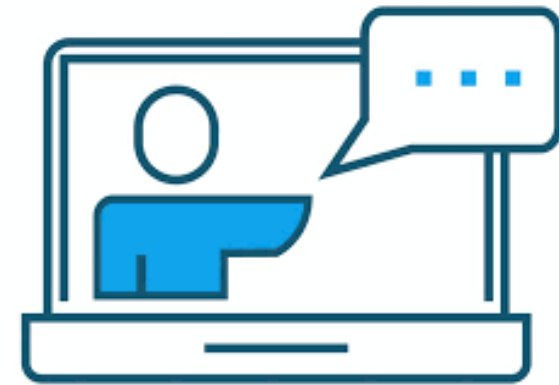
- Zoom is a software that allows people to have video conferencing and chat.
- Features on the free version of Zoom are sufficient for home-based learning. It is not necessary to pay additional features.
- Students will be able to continue having **live lessons** with their teachers.

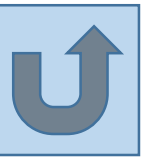




What can I expect during a live lesson?

- A teacher will be conducting a live lesson and you can join from anywhere via devices with internet, including mobiles and computers.
- You will be able to actively participate in the lesson by asking questions in chat.





What do I need to prepare before live lesson?

- Prepare all needed materials for the lesson.
- Dress appropriately.
- Join the meeting 5 minutes before the designated time.
- Name yourself in the following manner – (Index_name – E.g. 08_Alán)



What do I need to do during live lesson?



- Mute yourself upon entering the session.
- Do not send / type inappropriate contents.
- Use the “raise hand” function and wait for your teacher to give permission before speaking.
- Avoid eating during live lessons. You may, however, drink water.



Parents/ Guardians, we seek your cooperation regarding the following:

- To respect the privacy of our teachers and students, kindly refrain from taking photos/videos.



- Do not post any of such content on social media or circulate via WhatsApp.
- The live lessons during HBL are meant for students only. Should parents wish to communicate with teachers, please use the existing platforms that have been communicated to you.



Zoom Live Lessons

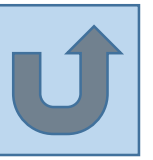
zoom

- Information on Zoom Lessons
 - Posted on SLS
 - Informed to parents/ guardians via Daily Guide
- Zoom Meeting ID and password will be sent to students through SLS on the day of lesson itself.



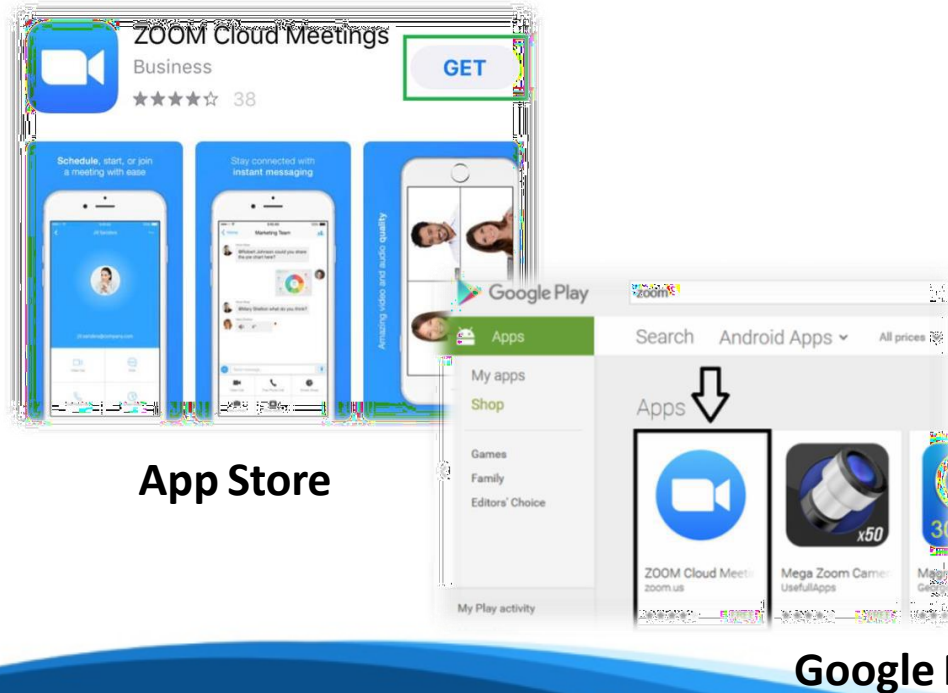
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How to access zoom lesson from HOME?



- For iPads and iPhones, or Android phones and tablets
or Chromebooks – Download the App

For Apple or Android devices, scan the QR codes below to download the application.



App Store

Google Play

For iPhones
and iPads



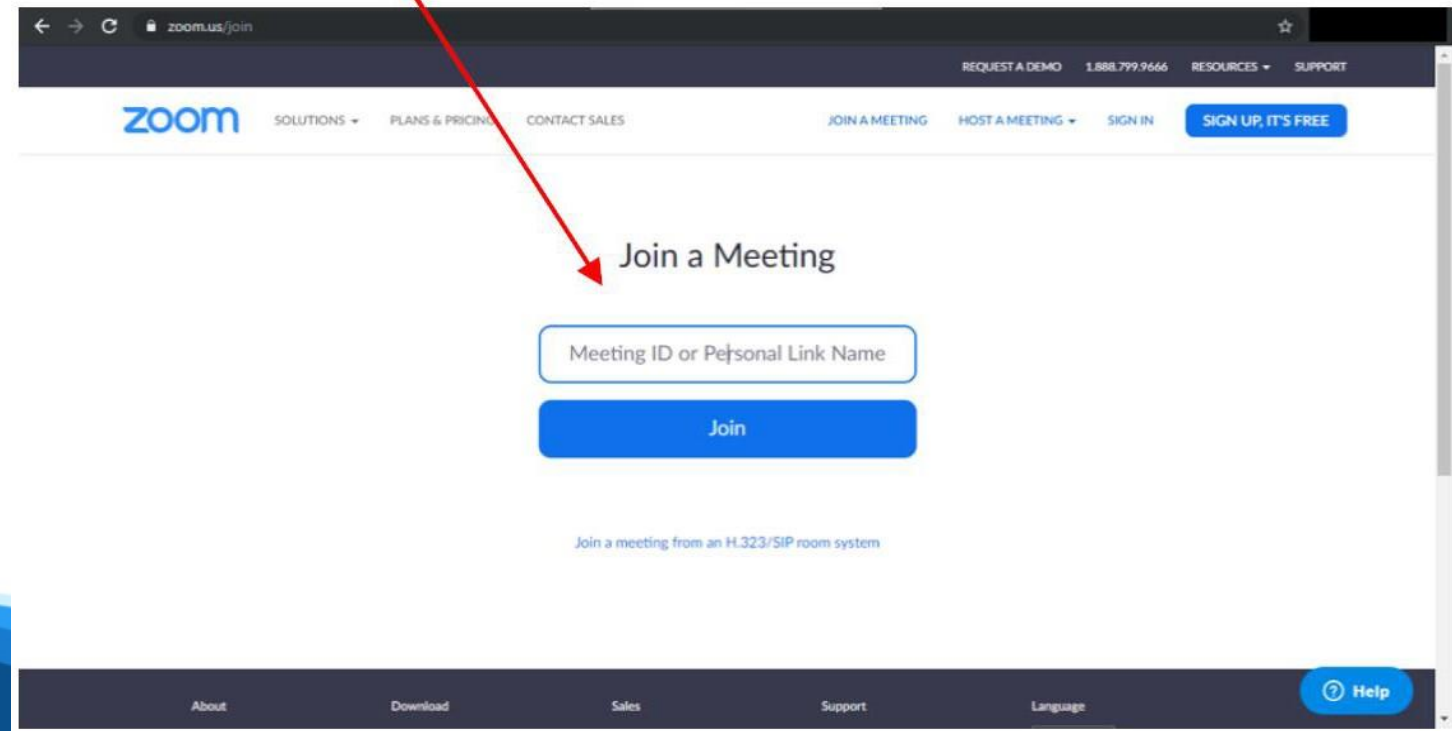
For Android
phones and tablets





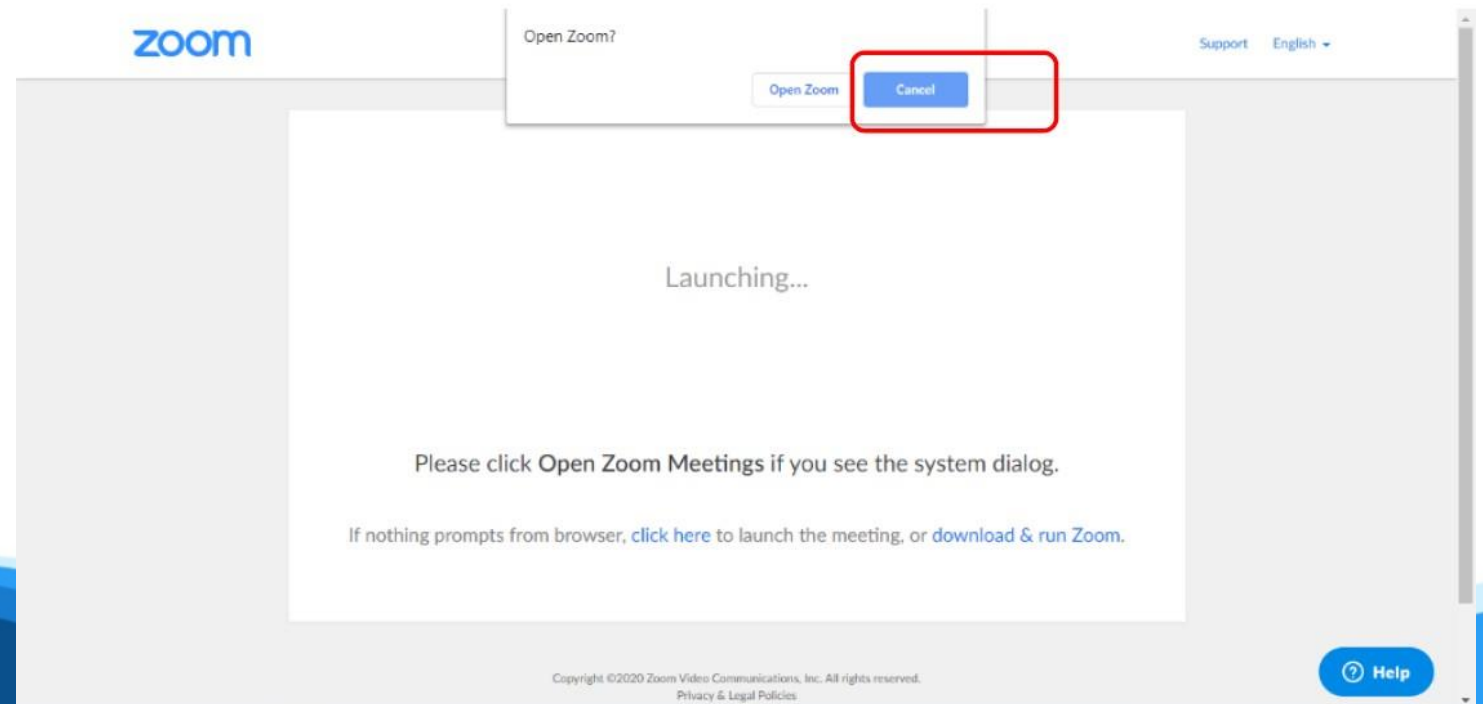
How to join a zoom lesson using computer or laptop?

1. Using your Chrome browser, go to zoom.us/join
Key in the Meeting ID, and click 'Join'.



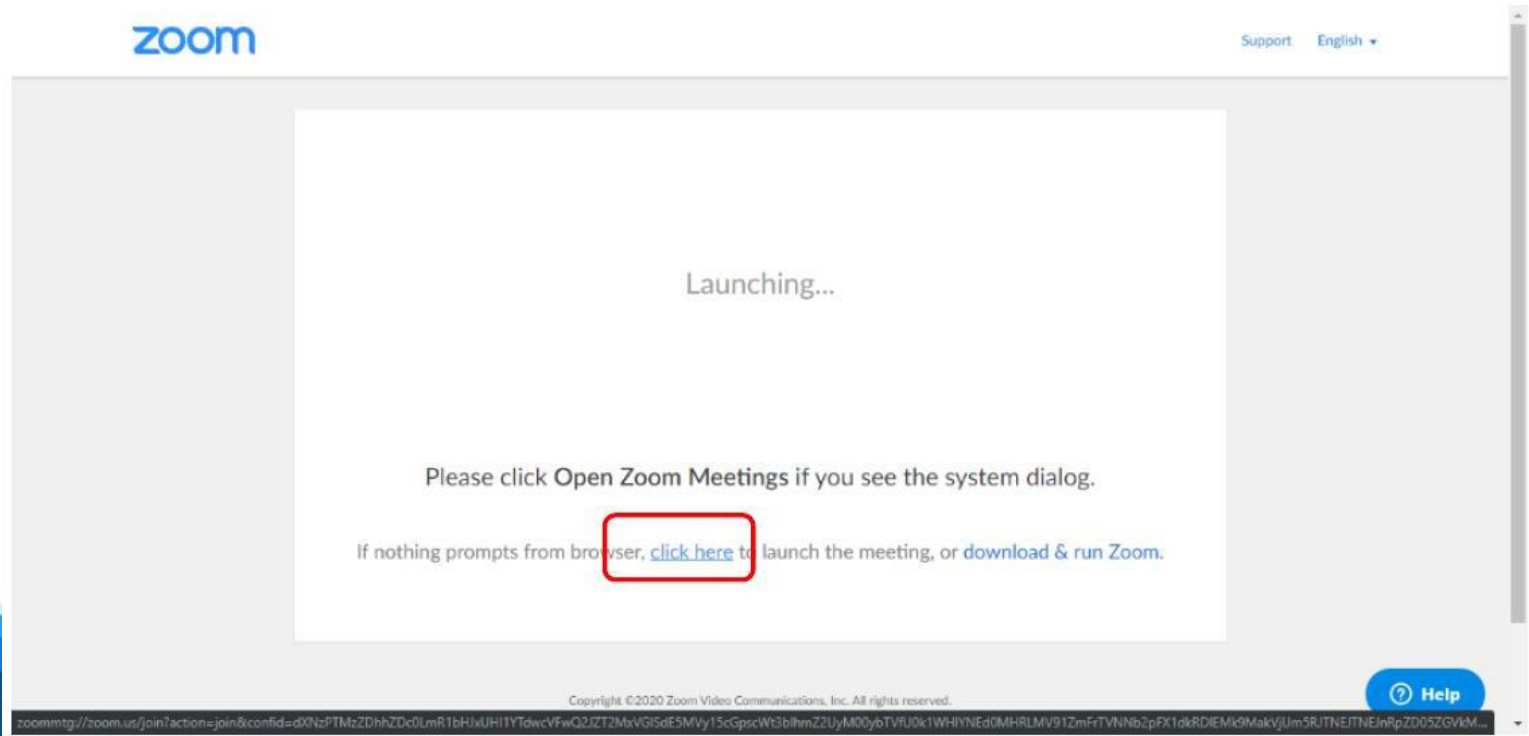
How to join a zoom lesson using computer or laptop?

2. Click '**Cancel**' when the pop-up prompts you to open the Zoom application.



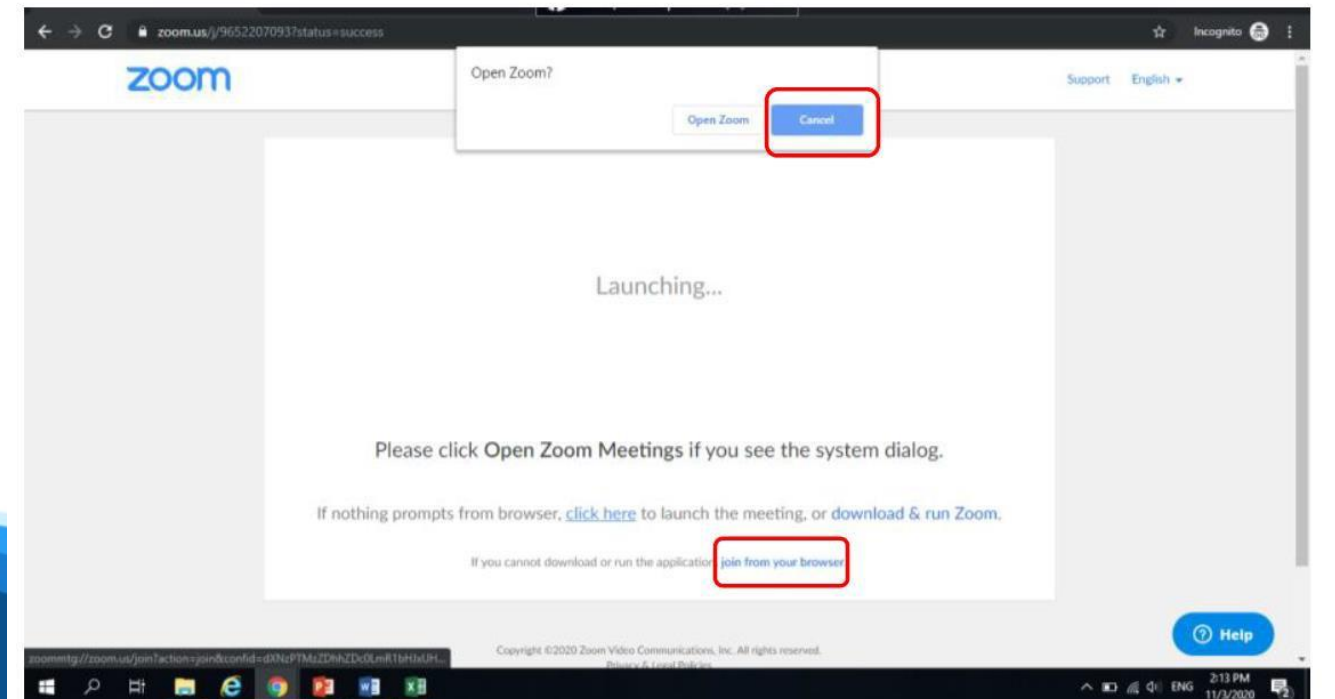
How to join a zoom lesson using computer or laptop?

3. Click 'Click here' to join the meeting.



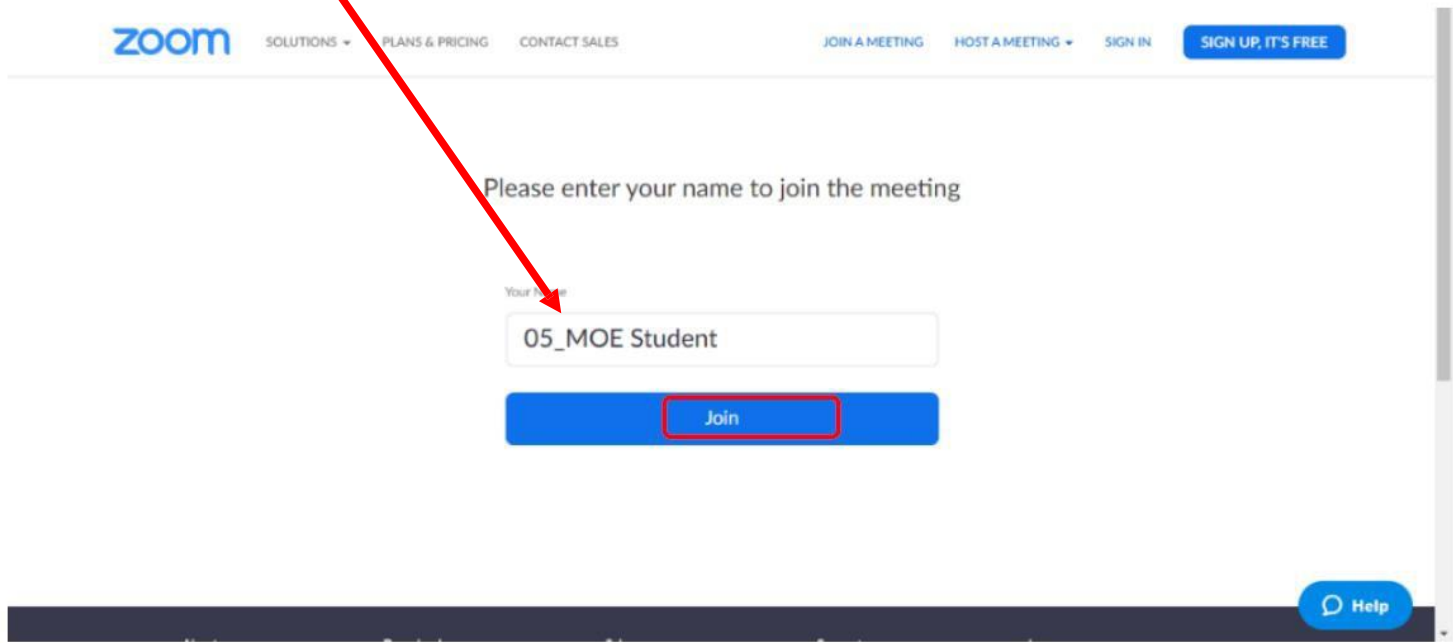
How to join a zoom lesson using computer or laptop?

4. When prompted, click '**Cancel**' again. Then click '**join from your browser**'.



How to join a zoom lesson using computer or laptop?

5. Key in your name in the format of: **Index Number_Full Name**, e.g. 05_MOE Student. Click **'Join'**.



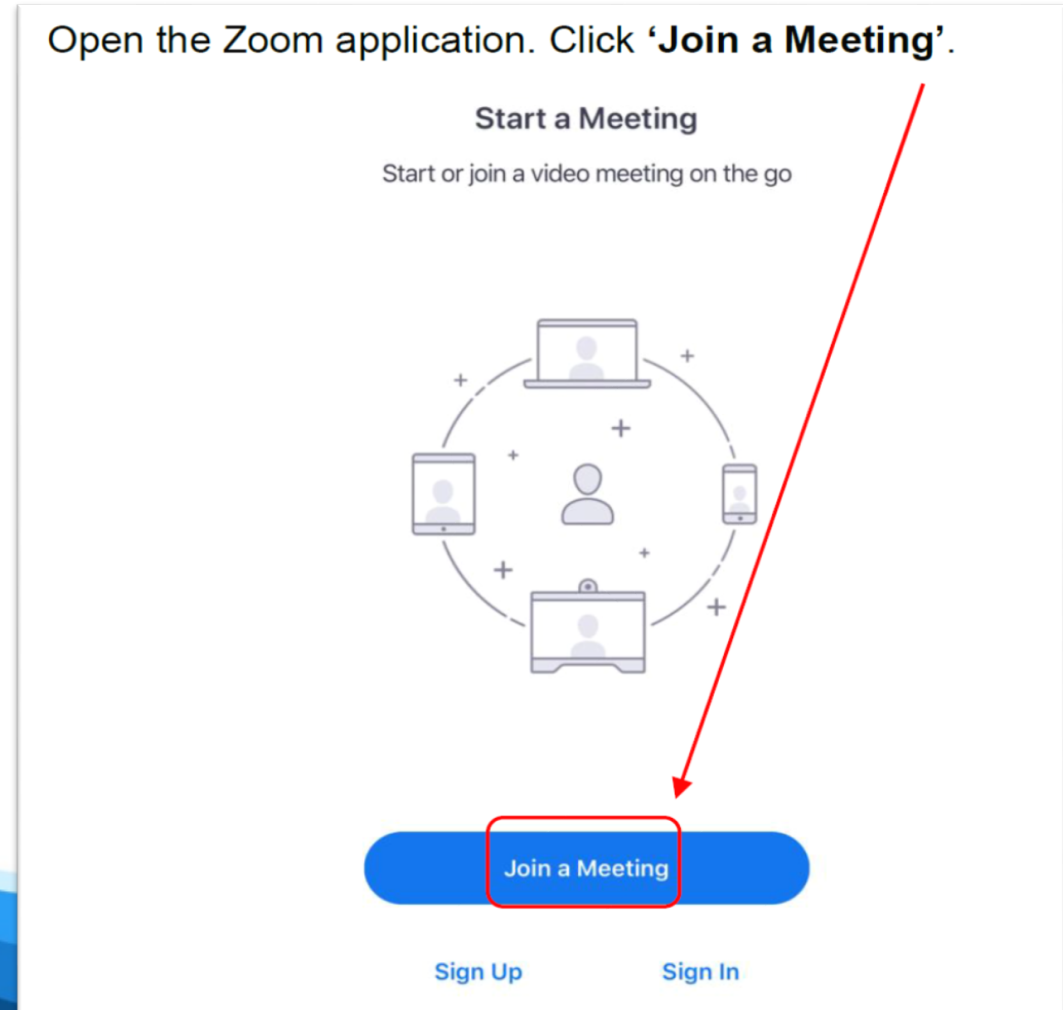
The screenshot shows the Zoom website's 'Join Meeting' page. At the top, there is a navigation bar with the Zoom logo and links for 'SOLUTIONS', 'PLANS & PRICING', 'CONTACT SALES', 'JOIN A MEETING', 'HOST A MEETING', 'SIGN IN', and a 'SIGN UP, IT'S FREE' button. Below the navigation bar, the main heading reads 'Please enter your name to join the meeting'. Underneath, there is a text input field labeled 'Your Name' containing the text '05_MOE Student'. A blue 'Join' button is positioned below the input field. A red arrow points from the instruction text above to the 'Your Name' input field, and a red box highlights the 'Join' button.





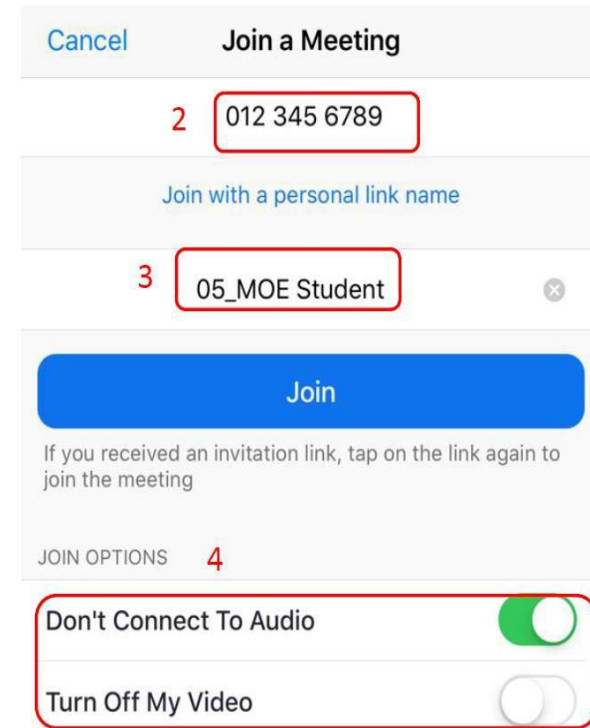
How to join a zoom lesson using other devices?

1. Open the Zoom application. Click '**Join a Meeting**'.



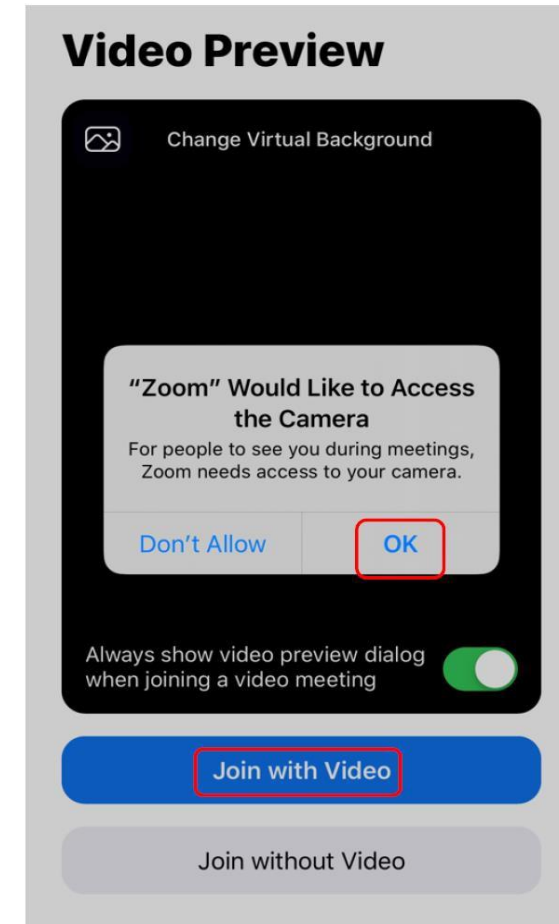
How to join a zoom lesson using other devices?

2. When prompted, **key in the Meeting ID**.
Key in your name in the format of: **Index Number_Full Name**, e.g. 05_MOE Student.
Check that **'Don't Connect to Audio'** is switched on, and **'Turn off My Video'** is switched off. Click on **'Join'**.



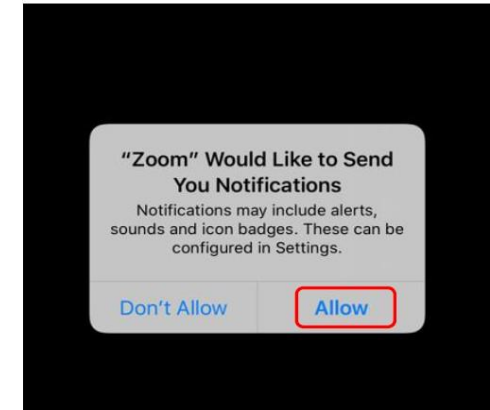
How to join a zoom lesson using other devices?

3. Click 'OK' to allow Zoom to access the camera, then click 'Join with Video'.

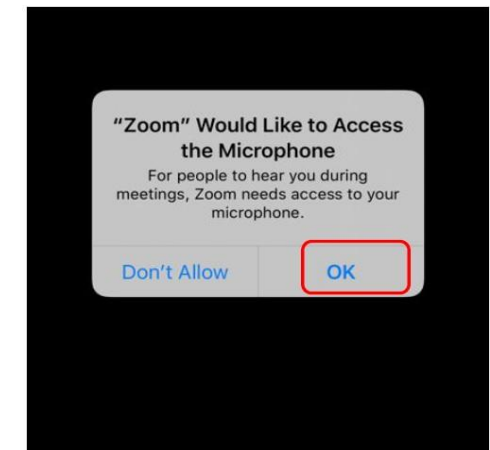


How to join a zoom lesson using other devices?

4. Click 'Allow' to allow Zoom to send you notifications.



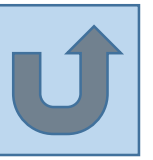
Click 'OK' to allow Zoom to access the microphone.



How to join a zoom lesson using other devices?

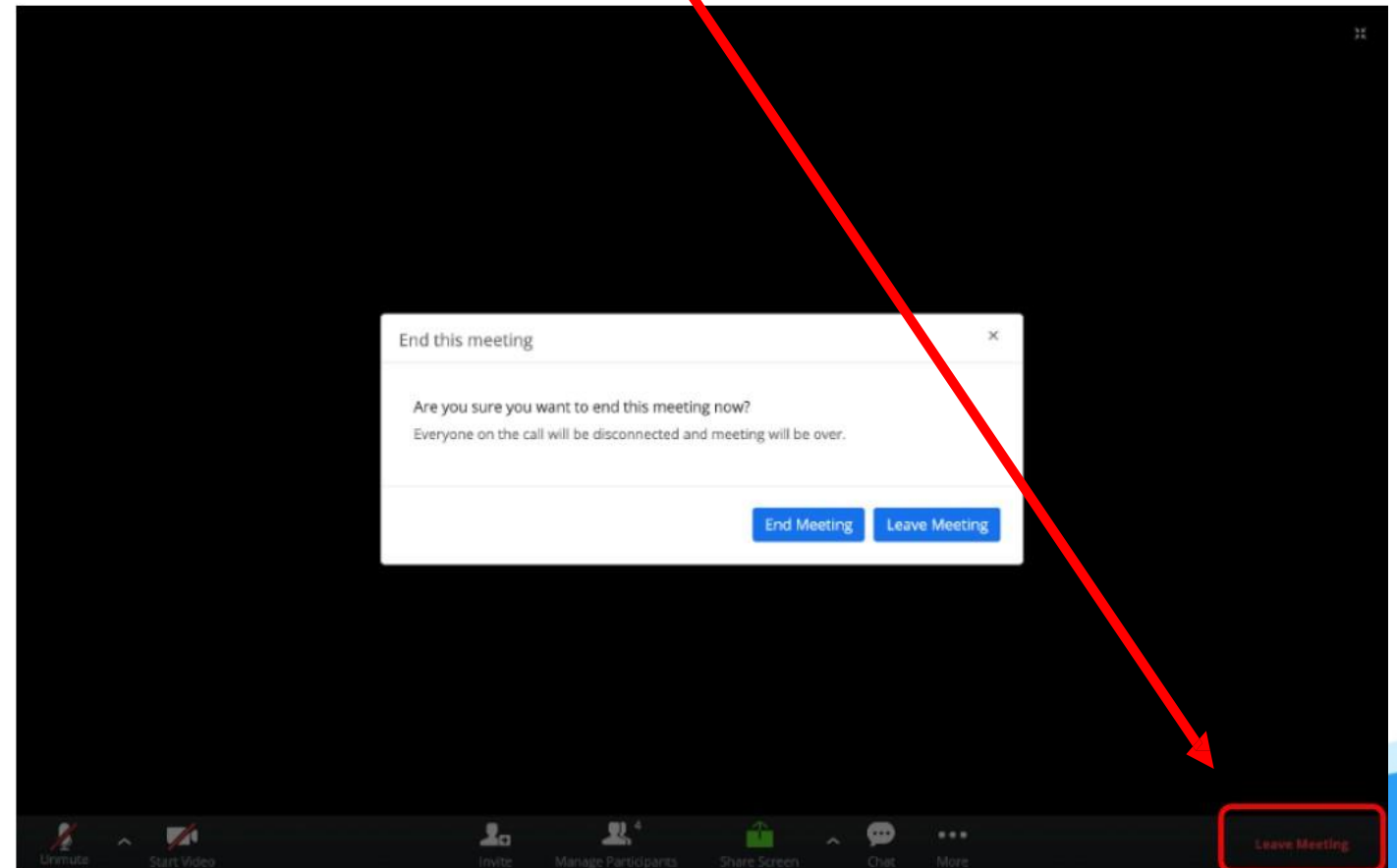
5. Check that your audio is **muted** and that you have **shared video** with your teacher. Wait for further instructions.





How to LEAVE a zoom lesson?

To end a Zoom meeting, click 'Leave Meeting'.



THANK YOU



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