

Staff Movement

The following officers of the school community have left our school to pursue the next chapter of their stories. We express our deepest appreciation to them for their dedicated service and contributions to CCKPS:

- Mdm Leong Kit Yee
- Mdm Azizah Anang
- Mr Fo Kok Hong
- Mdm Siti Rafeah
- Mdm Ng Hwan Teng
- Ms Phoon Sui Hoi
- Mdm Angeles Saw
- Miss Norashilah Kamis
- Mr Dinesh Kumar s/o Chandran

We would like to welcome the following new members to our CCKPS family:

- Mdm Azean Bte Abdullah
- Ms Nur Farhana Bte Saat
- Ms Chua Jie Ying Jane
- Mdm Pang Mei Kuen Josephine
- Miss Siti Salmah Bte Hamid
- Mdm Fok Yin Yin Dorothy

Appointment of New Office Holders

The following teachers have been officially appointed with effect from 1 January 2019:

- Mdm Lakshmi Arivananthan as HOD/English Language
- Mdm Mehmutha Beevi d/o Kutus as LH/English Language

School Vision, Mission, Values and Strategic Thrusts

Our School Vision '**Empowered Learners, Creative Minds**' guides us as we nurture CCKPS Leaders to be **Confident, Creative, Conscientious and Caring Citizens**.

Vision	Empowered Learners, Creative Minds
Mission	Nurturing Creative and Values-driven Leaders to be Contributing Citizens
Values	Diligence, Excellence, Discipline, Teamwork, Respect, Care, Lifelong Learning
Strategic Thrusts	<ul style="list-style-type: none">• Quality Teaching and Learning• Leverage on Technology for Learning Excellence• Provide a vibrant arts and sporting environment so as to promote creativity and healthy lifestyle• Nurture every pupil to be a confident, conscientious and caring citizen• Develop Quality Staff

Orientation Programme

In 2019, we will start off the school year with the "*Getting to Know You*", a 2-day orientation programme to emphasise character development and values education. Students will be familiarised with the school rules and expectations, and social-emotional competencies

besides having the opportunity to participate in activities that foster team-building and bonding with classmates and teachers.

We seek the support and cooperation of parents/guardians to further reinforce our students' learning and their character development by referring to the Pupil's Companion and also to participate in your child's/ward's Target Setting for the year.

Pupil's Companion

This contains important and useful information such as school rules and contact details besides serving as a channel of communication between teachers and parents/guardians. You are strongly encouraged to go through the contents with your child/ward and make use of it to keep in touch with the teachers, so as to regularly monitor your child's/ward's progress in school. Students will receive the Pupil's Companion from their Form Teacher this week.

School Hours

The weekly routines for all students will be as follows:

Day	Start Time	End Time	Lunch Hour	After School Hours
Mon	7.30am	1.30pm	1.30pm-2.15pm (45 mins)	<ul style="list-style-type: none"> ASP (for selected students) will be conducted from 2.15pm-3.30pm. Additional CCA practices (for selected groups) may be conducted from 3.15pm-5.15pm.
Tue	7.30am	1.30pm	1.30pm-2.15pm (45 mins)	<ul style="list-style-type: none"> ASP (for selected students) will be conducted from 2.15pm-3.30pm. Higher MTL for P5 and P6 students will be conducted from 3.30pm-5.00pm*. Additional CCA practices (for selected groups) may be conducted from 3.15pm-5.15pm. <p><i>*Please note that Higher MTL lessons for P5 and P6 will take priority if there is also CCA practice for the student on the same day.</i></p>
Wed	7.30am	1.00pm	1.00pm-1.45pm (45 mins)	<ul style="list-style-type: none"> Alternate Wednesdays are generally reserved for teachers' meetings/training sessions. Selected students may be required to attend additional make-up lessons on some Wednesdays from 1.45pm onwards.
Thu	7.30am	1.30pm	1.30pm-2.15pm (45 mins)	<ul style="list-style-type: none"> CCAs will be conducted from 2.15pm-4.15pm. Please note that all CCAs will be conducted on the same day to ensure focus, and to avoid the existing situation of students having to wait till 3.30pm for CCAs to start.
Fri	7.30am	1.30pm	1.30pm-2.15pm (45 mins)	<ul style="list-style-type: none"> Fridays will be used for the following activities (on a needs basis) eg: Enrichment, Learning Journeys, Make-up ASP, extra lessons, meetings. Additional CCA practices (for selected groups) may be conducted from 2.15pm-4.15pm.

Snack Breaks and Recesses have been streamlined and the new time slots will be as shown in the table below:

Levels	Recess	Snack Break
Primary 1 and 4	9.00am to 9.30am	12.00pm
Primary 2 and 5	9.30am to 10.00am	12.00pm
Primary 3 and 6	10.00am to 10.30am	8.00am

Please ensure that your child/ward brings only healthy snacks to school. During recess, please allow your child/ward to buy his/her own food from the canteen. This helps to train your child/ward in independent decision making and helps him/her to learn to manage money in a responsible manner.

Lunch

Parents are to refrain from feeding your child/ward along the walkways during lunch time and/or after school. Please allow your child/ward to bring the food to the canteen and eat on his/her own.

Punctuality

Our school hopes to inculcate the virtue of punctuality in our students. Please ensure that your child/ward comes to school from 7.15 am onwards for Silent Reading and Pre-Assembly activities. Your child/ward should be seated in the hall by 7.30 am. Students who arrive in school after 7.30 am will be issued with a Late-Coming Slip.

Co-curricular Programmes

Co-curricular Activities (CCA) are conducted after ASP for all Primary 3 – 6 students. They are to be appropriately attired for the various activities. The teachers-in-charge will advise your child/ward on this matter.

After School Programme (ASP)

For Term 1, After School Programme Lessons (ASP) will only commence in Week 2 (7Jan 2019) for the P6 students. ASP for selected P2 to 5 students will commence in Week 3 (14 Jan 2019).

Other School Programmes

Besides CCA and ASP, the school will be organising other enrichment activities throughout the year for different groups of students. You will be informed nearer the dates of implementation. We need your help to factor this into your child's/ward's weekly schedule in order to avoid clashes with other activities.

If your child/ward is involved in any programme after school hours, you will receive a letter from the teachers-in-charge regarding the schedule. Please do not accept verbal notifications through your child/ward. Students who are not involved will not be issued with the letter and are advised to go home immediately after curriculum hours. If in doubt, please kindly check with the Form Teacher.

Temperature-Taking

As part of measures to maintain the school's preparedness, a temperature-taking exercise will be conducted on 7 Jan 2019. All Primary 1 students will be issued with a new Oral Digital Thermometers (ODTs), free of charge, by their respective Form Teachers today and they are kept by the teachers throughout the year. The ODTs of the students in Primary 2 are currently kept by the Form Teachers since the school closure last year. The Form Teachers will conduct a check on these ODTs and should the ODTs be faulty, please purchase a working personal ODT for your child/ward. Parents and guardians are requested to ensure that your child's/ward's ODT is in good working condition and that he/she brings it to school on Monday, 7 January. Students without an ODT should purchase one by Friday, 4 January. For convenience, they may do so at the school bookshop at an estimated cost of \$4.50 each.

Management of Traffic Situation

We would like to seek your cooperation to work with the school in ensuring the safety of students coming to and leaving school. This is especially important as young children may not have the skills required to use roads properly and do not always fully comprehend the dangers. Their small physique also makes them less visible to motorists. Hence, in view of safety of the school community, the school continues to monitor the traffic conditions in the morning and at dismissal time. We would like to highlight the following road safety measures for all to note. We seek your fullest cooperation and kind support in the implementation.

For parents /guardians who drive their child/ward to school in the morning, please take note of the following:

- (i) Reduce vehicle speed and stay alert for pedestrians in the school zone.
- (ii) If you drive your child/ward to school in the morning, please drop him/her at the school porch. Kindly refrain from parking and alighting from your vehicle, as this causes traffic congestion in the morning. Please also refrain from dropping children off along CCK Ave 2 as this causes inconvenience to other public road users and more importantly, it is not safe for your child/ward.

Illness

When a student is ill or has a severe cold/fever/infectious disease such as Chicken Pox and Hand Foot Mouth Disease (HFMD), please do not send him/her to school. Do keep the Form Teacher informed on the diagnosis. A medical certificate should be submitted to the Form Teacher upon the student's return to school. A valid* medical certificate must be produced by a student who has missed any school scheduled tests or examinations.

****Medical certificates from TCM are not valid for absence from tests and examinations***

Attendance

We seek your cooperation in ensuring that your child/ward attends school regularly. Students are not allowed to take leave for vacation during term time.

Name Tags

For identification and safety purposes, every student will be issued with 4 name tags (iron-on) in January 2019. There will be no payment required for the first set given to every child. We would appreciate your assistance to ensure that the name tags are attached to your child's/ward's school uniform and school t-shirts. The following table shows the various colours for the levels:

Primary 1: Blue	Primary 4: Orange
Primary 2: Red	Primary 5: Green
Primary 3: Brown	Primary 6: Black

School Bill

With effect from 2019, we will implement School Bill for all enrichment programme collections. Parents will be notified to give consent for the programme(s) that you wish your child/ward to participate before receiving the School Bill.

For Singapore Students: Withdrawal will be made from your child/ward's Edusave account if you have authorised the Edusave Enrichment Standing Order (EPSO). If you did not authorise the EPSO, or have insufficient funds in your Edusave account, cash payment can be made via the following ways:

1. AXS Self Service Kiosks
2. AXS e-Station (www.axs.com.sg)
3. Cash/Cheque at General Office
4. GIRO Option (deduction from your bank account)

For non-Singaporean Students: Payment options will be via the modes listed above.

Group Personal Accident Insurance For Students

MOE has purchased Group Personal Accident Insurance for all students. Please refer to the attachment on last page of this notification for the details.

Opening Time of School Gates during Term Time

Days	Gate 1 (1A and 1B)	Gate 1C (next to bus stop)
Monday, Tuesday, Thursday and Friday	6.00am to 7.00pm	1.30pm to 1.50pm
Wednesday		1.00pm to 1.20pm

School Bookshop Opening Hours

Days	Opening Hours	Remarks
Monday, Tuesday, Thursday and Friday	8.45am to 12.30pm 1.30pm to 3.45pm	Bookshop will be closed during lunch break: 12.30 to 1.30pm
Wednesday	8.45am to 2.15pm	Bookshop will not be closed during lunch break.

Dental Clinic Opening Hours

Days	Opening Hours	Remarks
Monday and Wednesday	8.00am to 5.30pm	Dental clinic will be closed during lunch break: 1.00 to 2.00pm

Chinese New Year celebration in school

There will be a special programme on Monday 4 February to celebrate Chinese New Year. Students and staff will be dismissed early on this day.

Time	Activities
7.30-9.00am	Concert
9.00-10.00am	Classroom activities
10.00am	Dismissal

For Primary 3: SwimSafer Programme 2.0

The SwimSafer 2.0 Programme aims to teach swimming proficiency and water survival skills to children in a fun manner. This programme will be offered to Primary 3 students and will be conducted during PE lessons in Semester 1. More details with specific dates of the programme will be given later.

School Based Assessments (SBA)

As shared through the Principal's letter dated 13 November 2018, the following school-based assessments will be implemented in 2019. The rationale is to reduce assessment loading by providing bite-sized assessments throughout the year instead of only major weighted assessments.

The following will take effect from 2019:

- All Primary 1 and Primary 2 assessments will not be weighted.
- Primary 2 Semestral Assessment (SA2) will be removed.
- Primary 3 Semestral Assessment (SA1) will be removed.

Level	Term 1		Term 2		Term 3		Term 4	
P1 & P2	Formative Assessment (FA)		Formative Assessment (FA)		Formative Assessment (FA)		Formative Assessment (FA)	
Weighting	-		-		-		-	
P3	Formative Assessment (FA)	Weighted Assessment (WA)	Formative Assessment (FA)	Weighted Assessment (WA)	Formative Assessment (FA)	Weighted Assessment (WA)	Formative Assessment (FA)	SA2
Weighting	-	15%	-	15%	-	15%	-	55%
P4	Formative Assessment (FA)	Weighted Assessment (WA)	Formative Assessment (FA)	SA1	Formative Assessment (FA)	Weighted Assessment (WA)	Formative Assessment (FA)	SA2
Weighting	-	15%	-	25%	-	15%	-	45%
P5	Formative Assessment (FA)	Weighted Assessment (WA)	Formative Assessment (FA)	SA1	Formative Assessment (FA)	Weighted Assessment (WA)	Formative Assessment (FA)	SA2
Weighting	-	15%	-	25%	-	15%	-	45%
P6	Formative Assessment (FA)	Formative Assessment (FA)	Formative Assessment (FA)	SA1	Formative Assessment (FA)	Preliminary Examination	PSLE	

Please note the following details:

Type of Assessment	Remarks	Weighting
Formative Assessment (FA)	<ul style="list-style-type: none"> Will be conducted during respective subject periods. Serves solely to improve students' understanding of key concepts. 	Not weighted
Weighted Assessment (WA)	<ul style="list-style-type: none"> Refers to assessments where the scores form part of the computation of a students' overall results in a subject for the year. Will build on the learning from the earlier Formative Assessments. Will not be conducted under high-stakes examination conditions. Will only begin in Primary 3. 	15%
Semestral Assessment (SA)	<ul style="list-style-type: none"> Will be conducted under exam conditions to prepare students for the rigour of assessment. P2 SA2 and P3 SA1 will be removed from 2019. P5 SA1 will be removed from 2021. 	Weightings are indicated in the table above

Please note the assessment dates reflected in the tables below:

Formative Assessment (FA) for Primary 1 and 2

Term	Week	Subjects	Term	Week	Subjects
1	Wk 3	English Language Mathematics	2	Wk 3	English Language Mathematics
	Wk 4	Mother Tongue		Wk 4	Mother Tongue
	Wk 5	English Language Mathematics		Wk 5	English Language Mathematics
	Wk 7	Mother Tongue		Wk 6	Mother Tongue
	Wk 9	English Language Mathematics		Wk 8	English Language Mathematics
	Wk 10	Mother Tongue		Wk 9	Mother Tongue
Term	Week	Subjects	Term	Week	Subjects
3	Wk 3	English Language Mathematics	4	Wk 3	English Language Mathematics
	Wk 4	Mother Tongue		Wk 4	Mother Tongue
	Wk 5	English Language Mathematics		Wk 7	English Language Mathematics
	Wk 6	Mother Tongue		Wk 8	Mother Tongue
	Wk 8	English Language Mathematics			
	Wk 9	Mother Tongue			

Formative Assessment (FA) for Primary 3, 4 and 5

Term	Week	Subjects	Term	Week	Subjects
1	Wk 3	English Language Mathematics	2	Wk 3	English Language Mathematics P5 Higher Mother Tongue
	Wk 4	Mother Tongue* Science		Wk 4	Mother Tongue (Std & Foundation) Science
	Wk 5	English Language Mathematics		Wk 5	English Language Mathematics P5 Higher Mother Tongue
	Wk 7	Mother Tongue* Science		Wk 6	Mother Tongue (Std & Foundation) Science
Term	Week	Subjects	Term	Week	Subjects
3	Wk 3	English Language Mathematics	4	Wk 3	English Language Mathematics
	Wk 4	Mother Tongue* Science		Wk 4	Mother Tongue* Science
	Wk 5	English Language Mathematics			
	Wk 6	Mother Tongue* Science			

**For P5 - Foundation MT, Standard MT & Higher MT*

Formative Assessment (FA) for Primary 6

Term	Week	Subjects	Term	Week	Subjects
1	Wk 3	English Language Mathematics	2	Wk 3	English Language Mathematics
	Wk 4	Mother Tongue* Science		Wk 4	Mother Tongue* Science
	Wk 5	English Language Mathematics		Wk 5	English Language Mathematics
	Wk 7	Mother Tongue* Science		Wk 6	Mother Tongue* Science
	Wk 9	HMT			
	Wk 10	English Language Mathematics Mother Tongue (Foundation & Standard) Science			

**For P6 - Foundation MT, Standard MT & Higher MT*

Weighted Assessment (WA) for Primary 3, 4 and 5 in Term 1

Day	Date	Subject
Monday	25 February	Higher Mother Tongue (HMT) (for P5 students taking HMT only)
Monday	4 March	English Language
Tuesday	5 March	Mathematics
Wednesday	6 March	Mother Tongue (Std & 5FMT)
Thursday	7 March	Science

Weighted Assessment (WA) for Primary 3 in Term 2

Day	Date	Subject
Thursday	16 May	English Language
Friday	17 May	Mathematics
Tuesday	21 May	Mother Tongue
Wednesday	22 May	Science

Weighted Assessment (WA) for Primary 3, 4 and 5 in Term 3

Day	Date	Subject
Monday	19 August	English Language
Tuesday	20 August	Mathematics
Wednesday	21 August	Mother Tongue
Thursday	22 August	Science
Friday	23 August	Higher Mother Tongue (HMT) (for P5 students taking HMT only)

Semestral Assessment 1 (SA1) for Primary 4, 5 and 6 in Term 2

Day	Date	Subject
Thursday – Friday	25-26 April	P6 Oral: English Language and Mother Tongue* (conduct in the afternoon)
Monday - Tuesday	29-30 April	P5 Oral: English Language and Mother Tongue* (conduct in the afternoon)
Thursday-Friday	2-3 May	P4 Oral: English Language and Mother Tongue* (conduct in the afternoon)
Monday	13 May	English Language Paper 1 (Composition)
Tuesday	14 May	Mother Tongue Standard Paper 1 (Composition)
Wednesday	15 May	Higher Mother Tongue Paper 1 & Paper 2 (for P5 & 6 students taking HMT only)
Thursday	16 May	English Language Paper 2 and Listening Comprehension
Friday	17 May	Mathematics
Monday	21 May	Mother Tongue Paper 2 and Listening Comprehension & P5 FMT, P6FMT Paper 1 & Listening Comprehension
Wednesday	22 May	Science

* A notification with the details will be issued to you nearer the date

Preliminary Examination (Prelim) for Primary 6 in Term 3

Day	Date	Subject
Thursday - Friday	1-2 August	Oral : English Language and Mother Tongue* (conduct in the afternoon)
Monday	19 August	Listening Comprehension : English Language and Mother Tongue (Std & Foundation)
Tuesday	20 August	English Language Paper 1 and 2
Wednesday	21 August	Mathematics
Thursday	22 August	Std Mother Tongue Paper 1 and 2 Foundation Mother Tongue Paper 1
Friday	23 August	Science
Monday	26 August	Higher Mother Tongue (for P6 students taking HMT only)

** A notification with the details will be issued to you nearer the date*

Semestral Assessment 2 (SA2) for Primary 3, 4 and 5 in Term 4

Day	Date	Subject
Monday-Tuesday	7-8 October	P5 Oral: English Language and Mother Tongue* (conduct in the afternoon)
Thursday-Friday	10-11 October	P4 Oral: English Language and Mother Tongue* (conduct in the afternoon)
Monday-Tuesday	21-22 October	P3 Oral: English Language and Mother Tongue* (conduct in the afternoon)
Thursday	24 October	English Language Paper 1 (Composition)
Friday	25 October	Mother Tongue Standard Paper 1 (Composition)
Tuesday	29 October	English Language Paper 2 and Listening Comprehension
Wednesday	30 October	Mathematics
Thursday	31 October	P3 – P5 Std Mother Tongue Paper 2 & Listening Comprehension P5 FMT Paper 1 & Listening Comprehension
Friday	1 November	Science
Monday	4 November	Higher Mother Tongue Paper 1 & 2 (for P5 students taking HMT only)

** A notification with the details will be issued to you nearer the date*

Meeting with Principal and Form Teachers, and Workshops for Parents

We welcome all parents/ guardians to school for a meeting session with Principal, Year Heads and Form Teachers. The objectives of these meetings are to share with parents/guardians the school's direction and the special programmes for our students.

Parents are also invited to several workshops to help familiarise parents with the primary school academic syllabus and the format of assessments.

Please refer to the letter from Year Head for the details.